

Please print clearly. The contract must be signed by the parent(s)/guardian(s) in order to be accepted. A copy will be returned for your records.

Parent/Guardian Name(s) (please list all): \_\_\_\_\_

Relationship of Above to Student(s): \_\_\_\_\_

As the PARENT/GUARDIAN of the STUDENT(S) whom you are re-enrolling or newly enrolling for the 2018-2019 school year, you agree to the following terms and conditions of their enrollment as outlined by Christian Heritage Academy (hereafter "ACADEMY"):

- A. Tuition for the entire year is required even though the student withdraws for any reason or fails to continue in attendance. Any student that withdraws during the academic year will be charged a \$150 withdrawal fee. The ACADEMY will discontinue the contract of any student who undergoes expulsion or whom the ACADEMY determines is moved from the metropolitan area. Contract will at that time be voided and any monies paid to the ACADEMY which exceed the balance due at such time will be refunded.
- B. The first payment (see Tuition Schedule below) and all fees (application fee and re-enrollment/enrollment fee) are non-refundable. Payments are made online through a designated checking or savings account.
- C. The ACADEMY maintains legal ownership of official student transcripts and other official records until all monies and obligations owing the ACADEMY are paid in full.
- D. If any part of tuition becomes more than 30 days overdue, the STUDENT(S) may not be admitted to class until satisfactory arrangements are made with the Director of Business. Additionally, tuition accounts must be current at the end of the first semester for the student to attend classes the second semester.
- E. Any transportation expenses or special fees not included in the fees quoted must be paid separately online by the PARENT/GUARDIAN for such activities in which the STUDENT(S) participates.
- G. A condition of enrollment for both new and returning students is as follows: Various copies of parent/student agreement forms will be provided which must be signed and returned in order to complete enrollment. The PARENT/GUARDIAN understands that they must carefully examine, agree with, and sign the Parent Agreement, and likewise where applicable the PARENT/GUARDIAN of and STUDENT(S) if entering grades 5-12 the Standard of Conduct; if entering grades 7-12 the Student Agreement; and if entering grades 11-12 the Core Values with Student Outcomes.
- H. The PARENT/GUARDIAN understands that the STUDENT(S) is not officially enrolled and may not attend class until all of the enrollment or re-enrollment paperwork is complete, the fees have been paid, and the tuition is current.
- I. SIBLING DISCOUNT— Discounts for siblings are as follows. \$250.00 for the second sibling; \$350.00 for the third sibling, and \$450.00 for the fourth and any additional siblings.

**TUITION SCHEDULE**

International Student Rate	1st Tuition Payment due upon arrival <i>non-refundable</i>	2nd Tuition Payment due January 4, 2019
(Grades 9-12) \$9,425.00	\$6,825.00	\$2,600.00
(Grades 7-8) \$9,375.00	\$6,775.00	\$2,600.00

A \$30.00 late fee will be charged if a payment is not made on time.

FEES	AMOUNTS AND DETAILS
New-Student Application Fee	\$50.00 per student (due with application)
Enrollment Fee (New Students)	\$200.00 per student (due online upon arrival)
Re-Enrollment Fee (2018-2019 CHA Students)	\$150.00 per returning student if paid online by February 28, 2018 (due at time of re-enrollment) or \$200.00 per returning student if submitted after February 28
Tuition	Grades 7-8 \$9,375.00 per student Grades 9-12 \$9,425.00 per student

All fees are non-refundable.

STUDENT'S NAME (list by oldest grade first)	Grade (2018-2019)	New Student	Tuition Amount
		Yes No	
		Yes No	
		Yes No	
		Yes No	
<b>TUITION TOTAL</b> →			
APP. FEE: ____@ \$50.00 ENROLL. FEE: ____@ \$200.00 OR ____@ \$150.00			<b>FEE TOTAL</b> →
			<b>CONTRACT TOTAL</b> →

I, THE PARENT/GUARDIAN, HAVE READ, COMPLETED, UNDERSTAND, AND WILL COMPLY WITH ALL OF THE ABOVE.

Contract signed this \_\_\_\_\_ day of \_\_\_\_\_, in the year 20\_\_\_\_

\_\_\_\_\_  
Father/Guardian

\_\_\_\_\_  
Mother/Guardian

By \_\_\_\_\_  
For Christian Heritage Academy